



# Rawcliffe Parish Council

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**Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 14 September 2020 at 7.00pm which was held remotely via a Zoom meeting.**

## **Present**

Councillor N. Case (Chairman), Councillor A. Dawes, Councillor A. Benjamin, Councillor E. Thornton, Councillor S. Rawlings, Councillor M Waudby, Ward Councillor D. Smalley, Ward Councillor S. Waudby and F. Vicary (Clerk).

## **238/2020. Apologies**

a. To note apologies and reasons for absence  
Ward Councillor D. Wann

## **239/2020. To note any Declarations of Interest**

a. To approve dispensation requests  
No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests  
Councillor E. Thornton declared an interest in items 247b and 247c.

## **240/2020. Public participation**

No members of the public were present.

## **241. To receive a report from Ward Councillors**

Ward Councillor D. Smalley provided the following report:

- Rubbish and a potentially dangerous wooden structure at Clifton Park Avenue have been reported to the City of York Council.
- An increase in anti-social activity on Clifton Ings due to lockdown has been noted.
- The proposals for new cycle lanes on Shipton Road have not yet been announced.
- Incidents of dog fouling are increasing around Homestead Park. Ward Councillor D. Smalley has additional signs which could be put up to highlight the issues.
- City of York Council has posted information regarding devolution on their website.
- No further updates are available on the outer ring road improvements.

## **242. Minutes**

a. To approve minutes of the Rawcliffe Parish Council meeting held 10 August 2020

***It was resolved*** to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 10 August 2020. The minutes are to be signed and dated by the Chairman.

## **243. Planning**

a. To consider planning applications received

*Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:*

<b>CYC Reference:</b>	<b>Address/ Description:</b>	<b>Rawcliffe Parish Council decision:</b>
20/01493/FUL	11 Boltby Road York YO30 4UW  Single storey side and rear extension following demolition of conservatory	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>
20/01551/FUL	136 Shipton Road Rawcliffe York YO30 5RU  Two storey side extension	B We have no objections  <b>Rawcliffe Parish Council has no objections to this planning application.</b>

b. To consider any other planning related matters

**CYC Decision notices:**

**Application at:** 2 Rosecroft Way York YO30 5FN

**For:** Lateral crown reduction and thin by 10% Horse Chestnut protected by Tree Preservation Order no.173/1991

**Application Ref No:** 20/01081/TPO

***Application approved***

**Application at:** 13 Manor Way York YO30 5UQ

**For:** Single storey front, side and rear extensions, 1no. rooflight to front and 1no. rooflight to rear

**Application Ref No:** 20/00954/FUL

***Application approved***

**Application at:** 151 Shipton Road Rawcliffe York YO30 5RX

**For:** Reduce limbs of Horse chestnut protected by Tree Preservation Order no. 173/1991

**Application Ref No:** 20/01368/TPO

***TPO Consent Granted***

**Application at:** 10 Southolme Drive York YO30 5RL

**For:** Two storey side and single storey rear extensions and canopy extension to front.

**Application Ref No:** 20/01029/FUL

***Application approved***

**244. Councillor Activities**

a. To note reports from outside bodies, councillor activities and training

None received.

b. To consider any action required arising from item above

No action required.

**245. Assets and Facilities**

a. To provide an update on the play area

Work to replace the flat swing seats and nursery swing seats has been completed. It was reported to the Parish Council that the flat swing seats were set too high. Park Lane Playgrounds added a length of chain to ensure they were within the set guidelines.

b. To consider any further action for the Rawcliffe Land Management Working Party

Meeting to be held.

c. To note any action taken for the Parish Council's website to be compliant with the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018  
No update. Councillor N. Case and Ward Councillor D. Smalley to review before the deadline.

d. To provide an update on the Rec car park rental request  
An offer has been made. No further action required.

e. To provide an update on the purchase and placement of extra double waste bins  
Councillor E. Thornton and Councillor A. Dawes have reviewed the current bin provision. Ward Councillor D. Smalley confirmed the installed price was £300 for a double bin and £190 for a single bin. Action: Councillors Thornton and Smalley to assess and Ward Councillor D. Smalley to place order with City of York Council, subject to the agreed budget.

f. To provide an update on the blocked Public Right Of Way  
No action required. To be reviewed in the new year.

g. To consider matters related to any other parish council asset  
It was noted that the school gates have been locked at the top of the park and stride.

## **246. Finance**

### a. To approve payments

#### **INVOICES PRESENTED FOR PAYMENT 14/09/2020**

CLERK	SALARY	£	897.51
RRA CARETAKER	WAGES	£	726.90
LITTER PICKER	WAGES	£	179.82
SMART PENSIONS	EMPLOYER CONTRIBUTIONS SEPTEMBER PAY	£	12.68
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS SEPTEMBER PAY	£	21.13
F.VICARY	HOME OFFICE ALLOWANCE	£	30.00
F.VICARY	ZOOM PAYMENTS	£	14.39
F.VICARY	POSTAGE	£	2.06
SLCC	CLERK CONFERENCE	£	30.00
PARK LANE PLAYGROUND	PLAY AREA REPAIRS	£	36.00
659 CARS LTD	AUGUST INVOICE	£	5.00
HMRC	PAYE+NI JUL -SEP	£	714.56
SLEIGHTHOLM LANDSCAPES	GRASS CUTTING	£	432.00

#### **TOTAL**

**£ 3,102.05**

**NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER**

**NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT**

**NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE**

#### **INCOME**

#### **TOTAL**

**£ -**

***It was resolved*** to settle the above accounts with immediate effect.

b. To note budget situation  
The budget was noted.

c. To approve Bank Reconciliation Statement to 31 August 2020  
***It was resolved*** to approve the Bank Reconciliation Statement to 31 August 2020.

d. To consider supporting the proposal from Citizens Advice York  
***It was resolved to*** support the Citizen's Advice Service for one day per month. This is based on a six month trial with costs being split between Rawcliffe Parish Council and Clifton Without Parish Council. The trial would only start if a face to face service was available.

**247. Employment and training**

**a. To consider and approve the safeguarding policy**

Subject to a minor change, ***it was resolved to*** approve the safeguarding policy.

Councillor E. Thornton left the meeting.

**b. To consider the recommendations of the Employment Panel with respect to the position of Community Environment Officer**

***It was resolved to*** approve the recommendations of the Employment Panel.

**c. To approve the appointment of the Community Environment Officer**

***It was resolved to*** appoint Mr I. Nicholson as Community Environment Officer. Clerk to organise relevant HMRC and contractual documents.

Councillor E. Thornton re-joined the meeting.

**d. To consider any employment related issues**

The new National Joint Council for Local Government Services (NJC) pay scales for 2020-2021 were noted. All pay rises are to be backdated to 1 April 2020.

**248. Policing and Security Matters**

**a. To consider any policing and security related issues**

The rise in the number of bicycles stolen from gardens was noted.

**249. Correspondence Received:**

The following correspondence was noted:

- Councillor A. Dawes letter of withdrawal of services to Rawcliffe Parish Council due to an untenable position.

Councillor N. Case and Councillor E. Thornton expressed their sadness at Councillor Dawes decision to leave and thanked him for all his hard work for the Parish Council.

**250. To confirm date and time of next meeting**

The next Ordinary Meeting of Rawcliffe Parish Council will be held remotely on Monday 12 October 2020 at 7:00pm.

***Meeting closed at 8.26 pm***